

In any correspondence on
this subject please quote No:.....

UBOS/40/4/10

14th April 2025

EXTERNAL ADVERT

EMPLOYMENT OPPORTUNITIES

UBOS is an agency of Government responsible for maintenance, coordination, supervising and monitoring of the National Statistical System to ensure the collection, analysis and dissemination of standardised statistical information. The Bureau is also mandated as the principal official statistics producing agency in the country.

The Bureau intends to conduct the **Aquaculture Census 2025**. It is therefore seeking to recruit highly competent, motivated, results oriented, dynamic, team players of good character and high integrity to carry out the exercise.

JOB TITLE : **Enumerators (284)**
JOB REFERENCE : **UBOS/EN/AC/04/25**
REPORTS TO : **District Fisheries Officer (DFO)**
EMPLOYMENT TERMS : **Temporary (One Month)**

Job Summary:

To conduct enumeration of all aquaculture in the assigned Enumeration areas.

Key Result Areas

1. Participate in all trainings sessions and meet the criteria for assessment
2. Locate fish farms in the assigned districts
3. Identify and interview selected respondents and record the responses on to the application
4. Identify errors and inconsistencies in the responses/data during the interview and correct them in consultation with the respondent
5. Ensure confidentiality of the data collected
6. Responsible for all the survey materials/equipment allocated to him/her
7. Synchronise data collected at the end of every interview

[Handwritten signature and date]
14/4/25

8. Prepare and submit a daily progressive report to the Supervisor
9. Prepare and submit an end of activity report to the Supervisor
10. Observe research ethics as will be guided
11. Any other duties assigned from time to time by the field supervisor in relation to work

Minimum Qualifications:

1. A minimum of Ordinary Level Certificate- Uganda Certificate of Education or its equivalent.
2. A minimum of a credit score in Mathematics and English at O-level

Experience:

- Training in fisheries or aquaculture is an added advantage

Skills and other attributes

1. Must have a valid National Identity Card.
2. Must have a Tax Identification Number (**TIN**) and be registered for National Social Security Fund (**NSSF Number**)
3. Must ordinarily be a resident of the district they wish to work in.
4. Aged between 18 and 50 years.
5. Knowledge in basic computer applications.
6. Should be responsible citizens of good character and integrity.
7. Should possess experience in data collection for censuses and surveys
8. Should possess swimming skills
9. Must have good communication skills.
10. Must possess a smartphone.
11. Must have a Phone Number that is registered on Mobile Money in their **Own Name**.
12. Must be available exclusively for the Aquaculture activity from 1st May 2025 to 30th May 2025.

[Handwritten signature and date]
19/4/25

MODE OF APPLICATION

If you believe you meet the required profile, please see the job details on the UBOS Website and submit your application through the **online application system available on the UBOS Website: <https://aquaculturerecruitment.ubos.org>** **Not Later than close of business on the, 25th April 2025 at 5pm. Hardcopies shall not be accepted.**

INSTRUCTIONS TO APPLY

- **Create an Account:**
Go to the account creation page. Enter a valid email address for future communications.
- **Verify Your Email:**
Check your inbox for a confirmation email. Click the confirmation link to activate your account.
- **Log In:**
Use your registered email and password to log in.
- **Navigate to Vacancies:**
After logging in, you'll be directed to the Job Vacancies page.
- **Choose a Job:**
Browse available jobs. Click "Details" for more information on each vacancy.
- **Review Eligibility and Requirements:**
Ensure you meet the specified criteria and skills for the job.
- **Application Process:**
Click "Apply Now" for the job you're interested in.
- **Fill Out the Form:**
Enter your personal data, educational qualifications, relevant training, employment history, and referees. Ensure you use your national ID and a phone number that is registered in your name.
- **Accept Terms:**
Agree to the declaration to proceed with your application.
- **Finalize and Logout:**
After completing your application, remember to log out. You can return later for edits if necessary.
- **Note:**
Application Notice: You will be considered only for the positions you've applied for. Ensure you complete your applications on the Job Vacancies page.

Only shortlisted candidates shall be contacted. All documents tendered in shall be verified with the relevant authorities. Any falsification of documents will lead to prosecution and any form of lobbying and canvassing will lead to automatic disqualification.

UGANDA BUREAU OF STATISTICS IS AN ALL-EQUAL EMPLOYMENT OPPORTUNITY ORGANISATION


MANAGEMENT